

Development Bank of Sarawak Berhad (Registration No. 201701016346 (1230511-W))(a wholly owned subsidiary of the State Financial Secretary, Sarawak)Level 2, Menara SEDC, Lot 2878, The Isthmus, Off Jalan Bako, 93050 Kuching, Sarawak.Tel: +6082 551 999Fax: +6082 551 990Website: www.dbos.gov.my

Complaint Form		
(Integrity and Governance Unit)		
Complainant Details (To be filled in by the complainant)		
Name	Contact No.	
IC No.	Fax No.	
Police or Military No.	Email Address	
National Passport No. (for foreigner)		
Agency / Employer of the Complainant		
Business Registration No.		
Correspondence Address		
Type of Complaint (Please Tick \checkmark)		
Breach of Vendor Code of Conduct	Breach of DBOS' Policy & Procedures	
Criminal Offence	Corruption / Fraud	
Breach of DBOS' Code of Business Ethics	Others, please specify:	
Subject of Complaint		
Name of Accused Person (1):	Job Position of Accused Person (1):	
Agency / Company Name:		
Name of Accused Person (2):	Job Position of Accused Person (2):	
Agency / Company Name:		
Date of Occurrence:	Time of Occurrence:	
Supporting Document:	Yes / No	

Description of Complaint

Important: Please elaborate the details of the person (s) involved, nature of allegation, where and when the alleged improper misconduct took place and enclose photocopies of the relevant documents. The facts of complaint should be explained clearly.

If the space provided below is insufficient, please attach additional pages for your description of complaint information.

Signature of Complainant	Recipient's Signature on the Alleged Complaint
Name:	Name of Integrity & Governance Officer: Date of receipt:

This column must be filled in by the recipient of the complaint. Lodgement method of complaint (Please mark (\checkmark) for which is applicable).

Complainant comes to DBOS' office	Mass Media
Integrity & Governance Officer	Written Document from MACC
Head of Department	Public Complaints Bureau
Referral from DBOS' Human Resource	Laporan Ketua Audit Negara
DBOS' website	Internal / External Audit Report
Sistem Pengurusan Aduan Awam (SISPA)	Report from DBOS' Risk
Email	Report from DBOS' Compliance
Facsmile	Official letter from government agencies
Telephone	Internal Document in DBOS
Social Media	Letter / Poison Pen Letter (Surat Layang)